

Third Party Licence Holder Fee Structure

Set Up Procedures

Stages of Certification	Action Taken	Cost to Client
Initial Enquiry	Information kit including application form sent.	Nil
Application	Application processed and reviewed. If suitable invoice issued.	\$120 (inc GST)
Procedures Kit	Starter kit including copies of relevant standards & appropriate documents sent to client. Includes free verbal assistance to establish Organic Management Records.	Nil

Audit Process / Fees

Stages of Certification	Action Taken	Number	Use of Logo	Cost to Client
Ongoing Annual Fee	Annual desk audit to ensure compliance to be completed prior to expiry.	One	OFC Organic Logo	\$900 +GST
National Organic Mark	Application Processed & Reviewed	One	National Organic Mark	TBA
	Review of existing labels for additional National Organic Mark	Each	National Organic Mark	TBA
Label Review	Label assessed for approval.	Each		\$110 + GST
Formulation Review	Formulation assessed for approval.	Each		\$110 + GST
Interim Certificate Fee	Only charged when required due to late payment.	Each		\$55 + GST

NOTES:

- For continuing certification, payment in full must be made 1 month prior to the audit due date. Payments not received by this date may result in suspension of use of the OFC Logo
- No levies, no export certificate fees.
- Fees non-refundable after audit conducted or after 30 days from receipt.
- OPC's required to be mailed overseas will be charged a fee for postage.
- Interim Certificates issued due to late payment of audit invoice will have \$60.50 fee which is required to be paid prior to release of interim certificate.
- Administration fee of \$385 may be charged for reinstatement of certification after suspension or decertification.
- Fees for use of the National Organic Mark will be determined after discussion with OISCC is finalised.